

**MINUTES OF MEETING  
CYPRESS PARK ESTATES  
COMMUNITY DEVELOPMENT DISTRICT**

The Regular meeting of the Board of Supervisors of the Cypress Park Estates Community Development District was held **Tuesday, October 27, 2020** at 11:30 a.m. via Zoom Teleconference, pursuant to Executive Order 20-69, issued by Governor DeSantis, as amended and supplemented

Present and constituting a quorum:

Scott Shapiro	Chairman
McKinzie Terrill	Vice Chairman
Allan Keen	Assistant Secretary
Hyzens Marc	Assistant Secretary
Steve Rosser	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Sarah Warren	Hopping Green & Sams
Emma Gregory	Hopping Green & Sams

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order and called the roll. There were five members present via Zoom, constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns noted that no members of the public were present to provide comments.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the September 22, 2020 Board of Supervisors and Audit Committee Meeting**

Ms. Burns asked for any questions, comments, corrections to the September 22, 2020 meeting minutes. The Board had no changes.

On MOTION by Mr. Marc, seconded by Mr. Terrill, with all in favor, the Minutes from the September 22, 2020 Board of Supervisors Meeting, were approved.

**FOURTH ORDER OF BUSINESS**

**Consideration of Proposal from Florida Wall Concepts for Entry Feature**

Ms. Burns noted that the proposal is outlined in the agenda package with added notes for revisions. Mr. Shapiro explained that this contractor, Florida Wall Concepts, will be building any of the walls that are required per the plan. These include perimeter walls, entry monument walls, and an added identification/monument wall. This particular contractor has done a lot of this type of work around the county.

Mr. Burns adds that the total amount for the contract is \$277,842.40. There being no other questions Ms. Burns asked for a motion of approval and an authorization for counsel to draft a form of agreement.

On MOTION by Mr. Shapiro, seconded by Mr. Keen, with all in favor, the Proposal from Florida Wall Concepts for Entry Feature and Authorization for Counsel to Draft a Form of Agreement and Authorization for the Chairman to Sign, was approved.

**FIFTH ORDER OF BUSINESS**

**Selection of Auditor**

Ms. Burns stated that the Audit Committee met prior to the Board of Supervisors meeting and made a recommendation from the rankings. They ranked Grau & Associates #1, McDirmit Davis #2, Berger Toombs #3, and CRI #4. The Board was in agreeance with the rankings, Ms. Burns asked for a motion of approval and authorization for staff to send a notice of intent to award Grau & Associates to provide auditing services.

On MOTION by Mr. Keen, seconded by Mr. Marc, with all in favor, Selecting Grau & Associates as the #1 Auditor and Authorizing Staff to send a Notice of Intent, was approved.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Ms. Warren reported that they will be pricing the first series of bonds later in the week, there will be a preclosing on Thursday the following week, and the ancillary financing documents will go out for review that afternoon.

**B. Engineer**

There being none present, the next item followed.

**C. District Manager's Report**

Ms. Burns noted that the next meeting will occur just after the closing and the supplemental assessment resolution will be adopted at that time. The meeting will be held November 9, 2020. It was unknown at this time if the Governor will extend or lift the Executive Order allowing meetings to be held via Zoom. The plan is to hold that meeting in person unless it is extended.

Mr. Shapiro asked if the law firm will provide a letter stating that the documents are valid and appropriate to sign. Ms. Warren answers that there are multiple opinions given and she is happy to walk through that with him after this meeting to give further detail.

**i. Approval of Funding Request #5**

Ms. Burns stated that funding request #5 can be found in the agenda package and was looking for a motion to approval.

On MOTION by Mr. Keen, seconded by Mr. Terrill, with all in favor, Funding Request #5, was approved.
--

**ii. Balance Sheet and Income Statement**

Ms. Burns stated the financials were in the package and if there were any questions she would be glad to answer, but no action was needed.

**SEVENTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

October 27, 2020

Cypress Park Estates CDD

**EIGHTH ORDER OF BUSINESS**

**Supervisors Requests and Audience  
Comments**

There being none, the next item followed.

**NINTH ORDER OF BUSINESS**

**Adjournment**

Ms. Burns adjourned the meeting.

On MOTION by Mr. Keen, seconded by Mr. Marc, with all in favor,  
the meeting was adjourned at 11:40 a.m..

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman