

**MINUTES OF MEETING
CYPRESS PARK ESTATES
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Cypress Park Estates Community Development District was held **Tuesday, September 22, 2020** at 11:30 a.m. via Zoom Teleconference, pursuant to Executive Order 20-69, issued by Governor DeSantis, as amended and supplemented.

Present and constituting a quorum:

Scott Shapiro	Chairman
McKinzie Terrill	Vice Chairman
Allan Keen	Assistant Secretary
Hyzens Marc	Assistant Secretary
Steve Rosser	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Sarah Warren	Hopping Green & Sams
Rodney Gadd	Gadd Engineering
Emma Gregory	Hopping Green & Sams
Bob Gang	Greenberg Traurig
Ashton Bligh	Greenberg Traurig

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Five board members were present via Zoom teleconference.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns noted that there was no public presented to provide comments.

THIRD ORDER OF BUSINESS

Audit Services

A. Approval of Request for Proposals and Selection Criteria

Ms. Burns reviewed the RFP and selection criteria included in the agenda. The RFP has a due date of October 14th.

On MOTION by Mr. Marc, seconded by Mr. Shapiro, with all in favor, the Request for Proposals and Selection Criteria and Authorization for Staff to Issue the RFP for Auditing Services, was approved.

B. Approval of Notice of Request for Proposals for Audit Services

C. Public Announcement of Opportunity to Provide Audit Services

Ms. Burns publicly announced the opportunity for qualified auditing firms to provide auditing services as indicated in the RFP and the notice that is included in the agenda package.

FOURTH ORDER OF BUSINESSES

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Keen, seconded by Mr. Rosser, with all in favor, the meeting was adjourned at 11:45 a.m.


Secretary/Assistant Secretary


Chairman/Vice Chairman