

**MINUTES OF MEETING
CYPRESS PARK ESTATES
COMMUNITY DEVELOPMENT DISTRICT**

The audit committee meeting of the Board of Supervisors of the Cypress Park Estates Community Development District was held **Tuesday, June 24, 2025**, at 10:00 a.m. at the Lake Alfred Public Library, 245 N. Seminole Ave., Lake Alfred, Florida.

Present and constituting a quorum:

Steve Rosser
Alan Metzger
McKenzie Terrill
Allan Keen

Chairman
Vice Chairman
Assistant Secretary
Assistant Secretary

Also present were:

Jill Burns
Grace Rinaldi
Marshall Tindall

District Manager, GMS
District Counsel, Kilinski Van Wyk
Field Manager GMS

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order at 10:00 a.m. and called the roll. Four Supervisors were in attendance constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that there were no members of the public present.

THIRD ORDER OF BUSINESS

**Review of Proposals and Tally of Audit
Committee Members Rankings**

A. DiBartolomeo, McBee, Hartley & Barnes

B. Grau & Associates

Ms. Burns stated they had received two proposals, one from DiBartolomeo, McBee, Hartley & Barnes and one from Grau & Associates. She noted that the Board had authorized staff to issue an RFP for auditing services, and these two were the proposals they received. Ms. Burns

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stated that she had forms where they could rank each according to the scoring sheets, or she had reviewed them and had some suggested rankings. She indicated that she could go over each of them. Ms. Burns stated that she assigned 20 points each for the ability of personnel, 20 points for both proposers' experience, 20 points each for understanding the scope of work, and 20 points for the ability to furnish the required services. Ms. Burns stated that the only difference was the price. She had DiBartolomeo, McBee, Hartley & Barnes at 19 and Grau & Associates at 20—Grau & Associates at a total of 100 and DiBartolomeo, McBee, Hartley and Barnes at 99. Ms. Burns stated that the award was for three years, 2025, 2026, and 2027. Ms. Burns added that each of the firms was good to work with, so she would go for the better price. She asked for a motion to approve accepting the rankings.

On MOTION by Mr. Keen, seconded by Mr. Metzger, with all in favor, Ranking Grau & Associates #1 with 100 Points and DiBartolomeo, McBee, Hartley & Barnes #2 with 99 Points, was approved.

FOURTH ORDER OF BUSINESS**Adjournment**

Ms. Burns asked for a motion to adjourn.

On MOTION by Mr. Metzger, seconded by Mr. Rosser with all in favor, the meeting was adjourned.

Signed by:



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Secretary/Assistant Secretary

Signed by:



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Chairman/Vice Chairman